APENDIX II

REFERENCE FORM

Candidate name:	
Referee's name:	
Institution:	Current position:

Please, complete the following table.

	Excellent	Very Good	Good	Regular	Weak
Intellectual Ability					
Study motivation					
Individual work ability					
Team work ability					
Academic formation					
Written expression ability					
Oral expression ability					

Describe your relationship with the candidate and for how long you know him/her.

Relevant additional comments.

_____   _____
Date   Signature

APENDIX III

Spreadsheet for the calculation of **N1 (see examples at the bottom of this page)**

	Parameters	Write out in full
p_0	General Point Average (GPA) of the Master's course[1] adjusted to the range between 0 to 10 (decimal)	
p_1	Capes Concept[2]. Rank of the course, in the range of 3 to 7	**To be filled by PG-LNCC**
p_2	GPA of the undergratuation course[1] adjusted to the range between 0 to 10 (decimal)	
p_3	Ministry of Education evaluation index[3] for the course, in the range of 1 to 5	**To be filled by PG-LNCC**
p_4	Scientific Initiation (in years); minimum 6 months[4]	
p_5	Experience/internship in the training area related to the PG-LNCC (in years); Minimum of 1 year and within the last 5 years[5].	
p_6	Published full paper in an indexed journal[6] **with editorial board and peer review** (in number of articles in the past 5 years)	
p_7	Published full paper in conferences or in a non-indexed journal[7] **with editorial board and peer review** (in number of articles in the past 5 years)	
p_8	Published abstracts in conferences[8] (in number of abstracts in the past 5 years)	
p_9	Honors and academic awards[9]: (a) Best thesis, dissertation, paper, software in International or National level: value 1.0; (b) medalist in Academic Olympiads, best poster, paper/software in congress, best national Scientific Initiation work: 0.5; (c) Regional Academic Awards: 0.25 (NOTE: Maximum value for this parameter is 1.5)	
p_{10}	Diplomas in more than one (different) undergraduate courses[10], $p_{10} \in \{0,1\} p_{10} \in \{0,1\}$ 1 = more one diploma 0 = one diploma	
Final Concept N1 Score		

[1]Example (Master Performance Coefficient): 3 grades A (=4 each) and 1 grade B(=3)=> (4x3+1x2=15)/4=3.75. Hence (3.75X10.0)/4=9.375

[2,3]Examples:
p_4(Scientific Initiation)=> from 09/01/15 to 01/31/16 + 02/01/17 to 04/18 = 5 months + 14 months=19/12 years = 1.583 years.
p_5(Experience/internship)=> from 01/02/2011 to 31/01/15 = 24 months=24/12 years=2 years. The maximum value of this parameter is 5.

[4]Only articles published from 2015 onwards.

[5]Examples: Matemathics and Physics degrees => p_{10}=1.